

Agenda

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Scrutiny Committee

Date: **Tuesday 1 April 2014**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

Pat Jones

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Scrutiny Committee

Membership

Chair	Councillor Mark Mills	Holywell;
Vice-Chair	Councillor Gill Sanders	Littlemore;
	Councillor Mohammed Abbasi	Cowley Marsh;
	Councillor Mohammed Altaf-Khan	Headington Hill and Northway;
	Councillor Jim Campbell	St. Margaret's;
	Councillor Van Coulter	Barton and Sandhills;
	Councillor Roy Darke	Headington Hill and Northway;
	Councillor James Fry	North;
	Councillor Ben Lloyd-Shogbesan	Lye Valley;
	Councillor Craig Simmons	St. Mary's;
	Councillor Val Smith	Blackbird Leys;
	Councillor Louise Upton	North;

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

The Quorum for this Committee is four Members and substitutes are allowed.

2 DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance on this is set out at the end of these agenda pages.

3 EDUCATIONAL ATTAINMENT - EVALUATION OF THE LEADERSHIP PROGRAMME

11 - 26

Contact Officer: Pat Jones, Principal Scrutiny Officer, 01865 252191;
phjones@oxford.gov.uk.

Background Information
The Scrutiny Committee established a panel to study the effects and value of the Council's investment in educational attainment at primary level. The Panel planned to partner with a school for three terms to explore this issue.
Why is it on the agenda?
As part of the investment into educational attainment, the University of Oxford, Oxford Brookes University and Education Excellence in Oxfordshire (now the Oxfordshire Teaching Schools Alliance) were commissioned by Oxford City Council to develop a programme to improve the quality of leadership in Oxford City schools and in so doing improve pupil outcomes. The programme that was developed was the Leadership for Learning programme, and evaluation of the first year of this programme is the subject of the attached report. It is anticipated that evaluation of the KRM model will take place at the Committee's meeting in June 2014.
Who has been invited to comment?
Panel Members (Councillors Campbell, Jones, Coulter, Paule and Khan) will introduce this topic. Professor Ian Menter (Department of Education, University of Oxford, and Programme Director), Linda Rowe (Programme Co-ordinator) and Councillor Pat Kennedy (Board Member for Education, Crime and Community Safety) will also attend the meeting to answer any questions.

What will happen after the meeting?
The Panel will take into account comments from the Committee when deciding how to progress further.

4 WORK PROGRAMME AND FORWARD PLAN

Contact Officer: Pat Jones, Principal Scrutiny Officer, Tel: 01865 252191
 Email: phjones@oxford.gov.uk

Background Information
<p>The Scrutiny Committee operates within a work programme which has been set for the year 2013-2014.</p> <p>The programme will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee.</p> <p>In addition, the Forward Plan is attached so that the Committee can decide if it wishes to pre-scrutinise any item.</p>
Why is it on the agenda?
<p>This report allows Committee to:</p> <ul style="list-style-type: none"> • Hear updates from Lead Members. • Consider forward agendas and issues. <p>In particular the Committee is asked to note:</p> <ul style="list-style-type: none"> • The Anti-Social Behaviour Strategy expected at this meeting has now slipped to May, possibly June, because of delays on presentation to the City Executive Board; • Some date changes have been made to the 2014/2015 scrutiny programme. These are shown at the end of the agenda; • The programme end of year report will be presented to the May scrutiny meeting; • The 2 Standing Panels are still very active and an update on their work will be given at the meeting.
Who has been invited to comment?
The Principal Scrutiny Officer will present the work programme, answer questions and support the Committee in its decision making.
What will happen after the meeting?
The work programme will be updated and republished.

5 REPORT BACK ON RECOMMENDATIONS

55 - 78

Contact Officer: Pat Jones, Principal Scrutiny Officer, 01865 252191
Email: phjones@oxford.gov.uk

Background Information
The Committee makes a number of recommendations to Officers and decision makers. This item allows Committee to see the result of recommendations since the last meeting and the cumulative results of all its recommendations.
Why is it on the agenda?
The results of recommendations to CEB, 12 th March 2014 on:- <ul style="list-style-type: none">• Quarter 3 Spending (from Finance Panel)• Oxfordshire Strategic Economic Plan are the latest items on the list.
Who has been invited to comment?
Pat Jones, Principal Scrutiny Officer, will present the item.
What will happen after the meeting?
Any comments or follow up from the Committee will be included in the work programme.

6 FUSION LIFESTYLE SERVICE PLAN - PRE SCRUTINY

79 - 158

Contact Officer: Lucy Cherry, Leisure and Performance Manager, 01865 252707, Email: lcherry@oxford.gov.uk

Background Information
This report, which will be presented to the City Executive Board on 9 th April, will ask the Board to endorse Fusion Lifestyle's 2014/15 Annual Service Plan for the management of the Council's leisure facilities.
Why is it on the agenda?
The Scrutiny Committee wished to look at Leisure Centre usage and the engagement in all leisure activities across the City; with a particular focus on engagement of residents from our most deprived wards This item was called up from the Forward Plan for pre-scrutiny.

Who has been invited to comment?
Ian Brooke, Head of Leisure, Parks and Communities Councillor Rowley, Board Member for Leisure Services have been invited to attend the meeting.
What will happen after the meeting?
Any comments and recommendations will be passed to the Board Member and City Executive Board

7 REVIEW OF ESSENTIAL CRITERIA FOR ENTRY LEVEL JOBS WITH EMPHASIS ON YOUNG PEOPLE WHO ARE NEET

159 - 164

Contact Officer: Jarlath Brine, Organisational Development and Learning Advisor, Equalities and Apprenticeships, 01865 252131, Email jbrine@oxford.gov.uk.

Background Information
At its meeting in December 2013, the Committee looked at performance indicator BV017a – Percentage of Black and Ethnic Minority Employees. This indicator showed red. The Chair asked for further details on the current position including for this group: <ul style="list-style-type: none"> • the percentage of applicants • the percentage on shortlists • the percentage appointed • the percentage appointed of those applying
Why is it on the agenda?
The Committee asked for a review of essential criteria for all entry level jobs to ensure that no unnecessary barriers existed. This report outlines progress on that review.
Who has been invited to comment?
Jarlath Brine, Organisational Development and Learning Advisor, Equalities and Apprenticeships, and Simon Howick, Head of Human Resources and Facilities will attend the meeting to support the debate and answer questions.
What will happen after the meeting?
Any recommendations will be presented to the Board Member and or City Executive Board.

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8 MINUTES

165 - 172

Minutes of the meeting held on 4th March 2014.

9 DATES OF FUTURE MEETINGS

Next meeting: 6th May 2014.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹ Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

